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FOREIGN BROADCAST INFORMATION SERVICE

P. O. BOX 307 . MENLO PARK, CALIFORNIA

3 December 1948

Colonel L. E. White, Chief
Foreign Broadcast Information Service
2430 E Street, N. W.
Washington 25, D. C.

Dear Colonel White:

A problem has arisen in regard to [redacted] accumulated annual leave balance which will I think require your assistance. It dates back to the time we called him back on duty after his suspension. After your informal notification by teletype conversation, I called him and he reported for duty on 21 September 1947. Now we learn through the annual reconciliation of leave records with fiscal section that his reinstatement was dated 22 September 1947.

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This involves not only a loss of eight hours annual leave, but also a reduction of the balance from 704 to 696 hours which he could carry over at year's end. He likes to keep the year-end balance built up to a maximum, therefore is not happy over the situation. He will appreciate it very much if the date of his reinstatement could be changed from 22 to 21 September 1947, the date he actually returned to duty, and his leave balance for 31 December 1947 be restored from 696 to 704 hours.

This is another case in point for having leave records between field stations and fiscal section reconciled more often than once a year.

Sincerely,

[redacted] /s/

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